



STATE OF HAWAII
DEPARTMENT OF EDUCATION
P.O. BOX 2360
HONOLULU, HAWAII 96804

OFFICE OF STRATEGY, INNOVATION AND PERFORMANCE

April 12, 2021

ACTION REQUIRED
Due: April 30, 2021

TO: Deputy Superintendent
Complex Area Superintendents
Hawaii Public Charter School Executive Director
Principals (All)
Public Charter School Directors (All)

FROM: Rodney Luke *R. Luke*
Assistant Superintendent

SUBJECT: **Accepting Applications for Hawaii Statewide Assessment Program Science and Biology End-of-Course Exams Virtual Item Review Committees**

The Department of Education's Assessment Section is accepting applications from individuals to serve on various science item review committees. The committees will meet virtually to review items developed by Cambium Assessment Inc. (CAI) and the states participating in the item sharing collaborative, including Hawaii. The items to be reviewed are being considered for inclusion on the Hawaii grade 5 and grade 8 Science (NGSS) assessments and the Biology (NGSS) End-of-Course exam.

The items to be reviewed are at various stages in the development and field testing process. The reviews will include:

- Content Reviews to ensure the accuracy and appropriateness of items being prepared for future field testing.
- Fairness Reviews (bias, sensitivity, and accessibility) to ensure that items being prepared for future field testing are bias-free.
- Rubric Validation for recently field tested items to verify that machine-scoring rubrics are scoring accurately and fairly for all students.
- Data Review for recently field tested items to determine the appropriateness of the item based on factors such as: item difficulty, student response time, and differences in performance of various subgroups of students.

CAI will facilitate these virtual reviews involving educators from across multiple states including Hawaii. To facilitate the participation of educators across states and time zones, they will be scheduling training and review sessions over several dates/times. Selected educators will register for a session based on their availability. Each review will consist of participating in a training session, completing the review of a set of items within a set period of time, and participating in a virtual group discussion of the results of the review at the end of the allotted time. It is anticipated that this process will require about 6.5 hours of your time. CAI will provide reviewers with a \$100.00 stipend for each review.

Review Dates

Review	Dates
Rubric Validation	Group 1: June 7 – 11, 2021
	Group 2: June 21 – 25, 2021
Content Reviews	Group 1: July 19 – 23, 2021
	Group 2: July 26 – 30, 2021
Fairness Reviews	Group 1: July 19 – 23, 2021
	Group 2: July 26 – 30, 2021
Data Review	August 16 – 20, 2021

If you would like to be considered for one or more of the review committees please submit your application no later than **Friday, April 30, 2021** using the link below:

<http://bit.ly/HSAItemReviews2021>

Please note that reviewers cannot serve on both the Content and Fairness Reviews during the same week.

After submitting your online application form, you will receive a system-generated email confirming receipt of your information from CAI. You will then enter a pool of possible participants for the committee(s) you have indicated on the application form. The Department of Education's Assessment Section will select participants from the pool to ensure diverse, balanced committees. If you are selected for a committee, you will receive a separate, additional confirmation notice and further information via email.

If you have any questions, contact Paul Dumas, Test Development Specialist, Assessment Section, at (808) 307-3636 or email at paul.dumas@k12.hi.us.

RL:pd

c: Assessment and Accountability Branch