DAVID Y. IGE
GOVERNOR

KEITH T. HAYASHI
INTERIM SUPERINTENDENT

STATE OF HAWAI`I
DEPARTMENT OF EDUCATION
P.O. BOX 2360
HONOLULU, HAWAI`I 96804

OFFICE OF STRATEGY, INNOVATION AND PERFORMANCE

April 19, 2022

ACTION REQUIRED
Due: April 29, 2022

TO: Deputy Superintendent
Complex Area Superintendents
Hawaii State Public Charter School Commission Executive Director
Principals (All)
Public Charter School Directors (All)

FROM: Cara Tanimura
Interim Assistant Superintendent

SUBJECT: **Accepting Applications for Hawaii Statewide Assessment Program Science and Biology End-of-Course Exams Virtual Item Review Committees**

The Assessment Section of the Office of Strategy, Innovation and Performance is accepting applications from individuals to serve on various science item review committees. The committees will meet virtually to review items developed by Cambium Assessment Inc. (CAI) and the states participating in the item sharing collaborative, including Hawaii. The items to be reviewed are being considered for inclusion on the Hawaii grade 5 and grade 8 Science Next Generation Science Standards (NGSS) Assessments and the Biology NGSS End-of-Course Exam.

The items to be reviewed are at various stages in the development and field testing process. The reviews will include:

- Rubric Validation: Rubric Validation for recently field tested items to verify that machine-scoring rubrics are scoring accurately and fairly for all students.

- Content and Fairness Reviews: Content Review to ensure the accuracy and appropriateness of items being prepared for future field testing and Fairness Reviews to ensure that the items are bias-free.

CAI will facilitate these virtual review sessions involving educators from across multiple states including Hawaii. To facilitate the participation of educators across states and time zones, CAI will be scheduling training and review sessions over several dates/times. Selected educators will register for a review(s) based on their availability. Each review will consist of:

- participating in a training session,
- independently completing the review of a set of items within a set period of time, and

- participating in a virtual group discussion of the results of the review at the end of the allotted time.

CAI will provide reviewers with a $125.00 stipend for each review of a set of items, which is anticipated to take approximately 3.5 to 4 hours. Reviewers can register for up to three reviews in each of the Rubric Validation and Content and Fairness Reviews.

Review Dates

Committee	Dates
Rubric Validation	May 31 – June 3, 2022
Content and Fairness Reviews	June 27 – July 1, 2022
Content and Fairness Reviews	August 1 – 5, 2022

If you would like to be considered for one or both of the review committees please submit your application no later than **Friday, April 29, 2022** using the link below:

https://bit.ly/hiscirev22

After submitting an online application form, applicants will receive a system-generated email confirming receipt of the information from CAI. Applicants will then enter a pool of possible participants for the committee(s) you have indicated on the application form. The Assessment Section will select participants from the pool to ensure diverse, balanced committees. Once are selected for a committee, applicants will receive a separate, additional confirmation notice and further information via email.

If you have any questions, contact Paul Dumas, Test Development Specialist, Assessment Section, at (808) 307-3636 or email at paul.dumas@k12.hi.us.

CT:pd

c: Assessment & Accountability Branch